

## **St Mary's University Catering and Bar Services**

### **Licenced Premises Banning Policy**

The prime objective of the university bar is to create a positive atmosphere allowing students, staff and their visitors to socialise, interact and have an enjoyable time. However, there are occasions where it is our duty to refuse service and/or entry to the venue – sometimes for a set period of time or permanently.

Students, staff and visitors must adhere to the Catering and Bar services events policy and refusal of entry and/or service policy.

The bar operates a 'right of admission reserved' policy. If door staff, bar staff and/or licensees believe a student, staff member or visitor to be intoxicated or acting in an unacceptable manor they will be refused admission to the venue. If already inside the venue, service will be refused and they will be asked to leave.

In some cases, it is necessary that a ban is implemented to ensure our licencing objectives, mandatory conditions and conditions consistent with the venue's operating schedule are met. Behaviour deemed unacceptable or conflicting with licencing objectives is categorised and an appropriate ban will ensue.

Visitors must be signed in to gain entry to the venue and to events. Visitors must be signed in by a current student of the university, students are responsible for their guests actions at all times and any misdemeanours, misconduct or gross misconduct committed by a visitor will fall directly upon them.

Misdemeanours include but are not limited to:

- Being intoxicated.
- Using language directed at staff or patrons which demeans individuals or creates an intimidating or hostile environment.
- Behaviour that may be offensive or cause nuisance to local residents, staff or patrons.
- Failure to disclose name and produce student ID for any reason when requested by door supervisors or licensees.
- Not complying with reasonable requests from door supervisors, bar staff or licensees.

If a student, staff member or their visitor is found to have committed misdemeanours they will be removed from the premises immediately and not permitted re-entry for

the rest of the operating hours of that day. They may also incur a ban from the premises for up to one month.

Misconduct includes but is not limited to:

- Using language directed at staff or patrons which demeans individuals or creates an intimidating or hostile environment.
- Bullying or harassment of staff or patrons.
- Behaviour that may be offensive or cause nuisance to local residents, staff or patrons.
- Failure to disclose name and produce student ID for any reason when requested by door supervisors or licensees.
- Intentional behaviour that constitutes a threat to the personal safety of staff or the venues patrons.
- Aggressive and threatening behaviour towards staff or patrons.
- Damage or attempted damage to the venue or the property of its staff and patrons.
- Failure to comply with a previously-imposed sanction.
- Not complying with reasonable requests from door supervisors, bar staff or licensees.

If a student, staff member or their visitor is found to have committed misconduct they will be removed from the premises immediately and not permitted re-entry for the rest of the operating hours of that day. They may also incur a ban from the premises for up to the remainder of the semester. Incidences that occur in semester one will incur a ban until 1<sup>st</sup> February. Incidences that occur in semester two will incur a ban until 1<sup>st</sup> September.

Gross Misconduct includes but is not limited to:

- Using language directed at staff or patrons which demeans individuals or creates an intimidating or hostile environment.
- Bullying or harassment of staff or patrons.
- Acts of sexual harassment.
- Acts of indecent behaviour.
- Possession of any offensive weapon or imitation weapon.
- Suspicion or proven possession, dealing or use of illegal substances or legal highs.
- Assaulting or threatening to physically assault staff or patrons.
- Intentional behaviour that constitutes a threat to the personal safety of staff or the venues patrons.
- Aggressive and threatening behaviour towards staff or patrons.



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- Damage to the venue or the property of its staff and patrons.
- Theft of property from the venue, staff or its patrons.
- Failure to comply with a previously-imposed sanction.
- Not complying with reasonable requests from door supervisors, bar staff or licensees.

If a student, staff member or their visitor is found to have committed gross misconduct they will be removed from the premises immediately and not permitted re-entry for the rest of the operating hours of that day. They may also incur a permanent ban from the premises.

If a student or staff member is given a sanction they will be notified within five days by the designated premises supervisor via their St Mary's email account. Students may also be subject to university disciplinary procedures on top of any sanction imposed by Catering and Bar services. The final decision lies with the licensees and the designated premises supervisor in accordance to the Licensing Act (2003).

All damages to university property must be paid. They will be determined by Estates and Facilities, the Health and Safety Officer, or Head of Catering and Bar services.