**Request for programme development via Fast-Track Route**

*Please type in the white space between section headings*

Your Name:

Your Faculty / Institute and Department

**1. Programme Title:**

**2. Award:**

**3. Faculty / Institute:**

**4. Lead Programme Developer:**

**5. Intended start date (mm/yy) of programme:**

**6. If this is a collaborative programme, please provide the name of the collaborating organisation, the type of collaboration, and a brief summary of the collaborative arrangement with the partner.**

**7. Please explain why the programme should be considered for fast-track approval:**

a) University / Faculty / Institute Strategic Plans:

b) Income generation:

c) Market opportunity (with particular attention paid to the lack of recruitment window):

d) Additional supporting information (e.g. from Global Engagement, Head of Institute etc.)

**8. Please outline an indicative timetable for key milestones in the programme approval, including i) proposal submission; ii) programme development phase; iii) F/IADC approval of documents; iv) Approval Event; v) QAEC receipt of documentation; vi) ADC approval, vii) Academic Board notification: this must happen before the proposed start date. *This should be completed in consultation with your ADSE and QSM.***

**9. Please append email agreement from Dean of Learning and Teaching, Deputy Provost, Timetabling, Finance, and Quality and Standards Manager (including Rebecca Pointer for Collaborative Provision) for following fast-track approval for this programme.**

**Once agreed by AD SE, this document and approvals should be forwarded to QAEC via your Quality and Standards Manager for approval.**