# PROGRAMME NAME

## PART 1 – PROGRAMME SPECIFICATION

### Awarding institution

St Mary’s University, Twickenham

### Partner institution and location of teaching (if applicable)

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### Type of collaborative arrangement (if applicable)

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### Name and level of final award title

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### Interim award(s) with award titles (if specific titles have been designated)

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### Faculty or Institute with responsibility for the programme

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### Language of study

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### Joint Honours combinations

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### UCAS code

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### JACS and HeCos codes

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### Professional, Statutory or Regulatory Body (PSRB) accreditation / recognition

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### QAA subject benchmark(s) or other relevant external reference points

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### Normal completion time and maximum duration of study

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### Mode of study and normal start month

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### Mode of delivery

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### Date approved and name of authorised body

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### Valid cohorts, commencing study in (month/year)

### Additional Programme Costs

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## PART 2 – CURRICULUM SPECIFIC DETAILS

### Summary of the programme

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### Aims of the programme

Main educational aims of programme are:

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### Criteria for admission

#### Programme entrance requirements

Candidates must satisfy the general admission requirements of St Mary’s University as outlined in the [Admissions Policy](https://www.stmarys.ac.uk/policies/admissions-policy.aspx).

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**Credit Accumulation and Transfer, and Accreditation of Prior Learning**

Students who have undertaken study or learning elsewhere may apply for exemption from a proportion of a University programme of study and be given entry with advanced standing (e.g. at a point beyond the beginning of FHEQ Level 4) and exemption from parts of their programme. The learning which may merit advanced standing is as follows:

• Relevant credits, i.e. credits at an appropriate level and in an appropriate subject, earned in another institution or in other institutions;

• Relevant certificated prior learning.

The relevance, status and currency of the prior learning will be considered by the Head of Registry on the advice of the Programme Director. The University will accept applications for accreditation of prior experiential or uncertificated learning for entry as determined by the Programme Director on the advice of the Head of Registry. The University will accept applications for the accreditation of prior uncertificated learning for particular modules as outlined in the regulations for programmes of study.

For further details, please refer to the [University Academic Regulations](https://www.stmarys.ac.uk/policies/academic-regulations.aspx).

### Scheduled learning time

(The number of guided learning hours (GLH) is 10 hours per 1 credit) - [QAA Student Contact Hours](https://www.qaa.ac.uk/docs/qaa/quality-code/contact-hours-student.pdf?sfvrsn=5046f981_8).

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| --- | --- | --- |
| Type of learning time | Number of hours | Expressed as % |
| Contact time |  |  |
| Placement/work-based learning hours |  |  |
| Guided learning hours |  |  |
| Independent study time |  |  |
| TOTAL\* |  |  |

\*A typical 3-year undergraduate programme has a total of 3600 hours

A typical 1-year Masters level programme has a total of 1800 hours

### Programme learning outcomes

Learning outcomes are statements on what successful students have achieved as the result of learning. These are threshold statements of achievement; the learning outcomes broadly fall into four categories:

#### Knowledge and Understanding – able to demonstrate:

1. .

#### Cognitive (thinking) skills – able to demonstrate:

1. .

#### Practical skills - able to demonstrate:

1. .

#### Key / transferable skills - able to demonstrate:

### Programme structure and module requirements

This section shows the core and option modules available as part of the course and their credit value. Full-time Undergraduate students study 120 credits per year.

Programme structures can be subject to change each academic year following feedback from a variety of sources.

#### FHEQ Level 4 Modules - students must acquire 120 credits at HE Level 4, including core modules

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| --- | --- | --- | --- | --- |
| Module code | Module Title | No. of credits | Sem of delivery | Module status |
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#### FHEQ Level 5 Modules - students must acquire 120 credits at HE Level 5, including core modules

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| Module code | Module Title | No. of credits | Sem of delivery | Module status |
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#### FHEQ Level 6 Modules - students must acquire 120 credits at HE Level 6, including core modules

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| --- | --- | --- | --- | --- |
| Module code | Module Title | No. of credits | Sem of delivery | Module status |
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### Work placements or study abroad

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### Links to industry and employability

#### Employability

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### Programme awards

This programme conforms to the [University Academic Regulations](https://www.stmarys.ac.uk/policies/academic-regulations.aspx).

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## PART 3 – TEACHING, LEARNING & ASSESSMENT

### Programme teaching and learning strategies

**Research-Enriched Teaching and Learning**

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**Teaching and Learning Strategies**

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### Programme assessment strategy

**Assessment Strategy**:

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**Essays**:

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**Portfolios/Logbooks**:

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**Critical Appraisal of materials**:

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**Case Studies**:

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**Presentations**:

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**Written Examinations**:

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**Oral Examination**:

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## PART 4 – UNIVERSITY SUPPORT

### Student support and guidance

We have a dedicated Student Centre located in the heart of the University in the Student Square. Student Services are situated on the 2nd floor of the Student Centre and our aim is to assist, guide and support students throughout their period of study. Our Student Life and Guidance team includes; the Accommodation Services, Student Funding Service, Pastoral Care and Advice & Guidance. Within the Wellbeing Service, the Disability Service supports students with both physical disabilities and learning differences such as Dyslexia. In addition, we have a Mental Health Advisor and Counselling team. Our students can also access support on line via [**Togetherall**](https://togetherall.com/en-gb/) which is a great platform of peer and professional support with trained counsellors. This completely anonymous service is available 24 hours a day, 7 days a week, 365 days a year. It is a safe on-line space for students to explore their feelings and learn how to improve and self-manage their own mental health and wellbeing.

Each student is also allocated a Personal Tutor within their academic programme who can assist with any academic advice and support students with any personal issues.

Students can expect Employability support throughout their programme. A dedicated careers consultant will work with the programme lecturers to provided tailored careers sessions. Students can then access one to one support through the Careers Service in person or remotely. Employability will be built through programme and student will have further opportunities to develop their employability throughout their student experience. Employability Service support this by providing job fairs and webinars for students to engage with employers as well as an online jobs board CareerConnect, to enable students to access part-time jobs, internships, volunteering and graduate opportunities. There are also specific programmes to enable employability skills to be developed e.g. the entrepreneurship programme Start Up St Mary’s. These services are also available to St Mary’s alumni.

### Quality management arrangements

This programme aligns with the quality assurance requirements of St Mary’s University through the following processes:

* Five yearly cycle of revalidation
* Interim review for collaborative provision
* System of Moderators for collaborative provision
* Ongoing monitoring through the Programme Review process
* Programme Boards
* Consideration of marks and graduate profiles at Exam Boards
* Engagement with programme student representatives.