

WASTE & RECYCLING PLAN

RESIDENTIAL BUILDINGS



1. Introduction

Effective waste management is essential for reducing environmental impact, improving operational efficiency, and ensuring compliance with legal and sustainability requirements.

This Waste and Recycling Plan explains our approach to managing the waste produced in the building named above and is intended to encourage reuse, recycling and waste reduction among residents.

2. Waste streams

Most of the waste in our residential buildings is generally in one of these three groups:

Dry mixed recycling (DMR)	plastic, cans, paper (no food or glass)
General waste	food and non-recyclable packaging
Glass	bottles and other glass items (no mirrors)

3. Residents Responsibilities

In each kitchen of residences, you will find bins for:

- Dry mixed recycling
- General waste
- Glass bins

Please sort any waste you produce and ensure items are disposed of in the correct bins in each kitchen. If the bin in your kitchen is full, please make the effort to empty it into your nearest external bin which is shown in section 4 below. Please do not allow bins to overflow. You can also leave the bin from your room outside your door overnight and housekeeping staff will empty it but please bear in mind this will be treated as general waste – please avoid using the bin in your room for food waste.

At the end of your time in University accommodation you are expected to leave your room as clean and tidy as you found it. Please do not leave any personal items behind. The University may levy a charge against your deposit to cover the cost of disposal of your possessions.

Appendix A provides a more detailed breakdown of waste types and the bins they should go in. Wherever possible, please recycle waste and unwanted items. We have a British Heart Foundation recycling station by the Refectory. Batteries can be recycled in the Library.

If you are unsure of how to dispose of an item that is not listed please contact the Maintenance Helpdesk on extension 4036 or email fmhelp@stmarys.ac.uk

4. Bin Locations

In addition to the bins within your building, external bins can be found at:

Building	External bin locations
DeMarillac	Between front of DeMarillac and athletics track
Cronin	In square by tennis hall
Cashin	In square by tennis hall
Old House	Between Old House and Chapel
Clive	Opposite Clive T
Graham	Between front of DeMarillac and athletics track
Wiseman	Between front of DeMarillac and athletics track
Doyle	Car park to side of Doyle
5 Waldegrave Park	In front garden
9 Waldegrave Park	In front garden
13 Waldegrave Park	In front garden
15 Waldegrave Park	Bin store in front garden of 17 WP
17 Waldegrave Park	Bin store in front garden of 17 WP
19 Waldegrave Park	Bin store in front garden of 17 WP
21 Waldegrave Park	Bin store in front garden of 17 WP
33 Waldegrave Park	In front garden of 35 WP
35 Waldegrave Park	In front garden of 35 WP

5. Questions?

If you have any questions about waste collection that are not answered in this document, please contact estates@stmarys.ac.uk

Version control

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Appendix A – Waste items and disposal by type

Item of waste	Disposal method
Aerosols (empty)	Dry mixed recycling
Aerosols (full or partially full)	General waste
Batteries	Hazardous waste - dispose in Library
Bedding	General waste
Biscuit packets	General waste
Books	Dry mixed recycling
Broken mirrors	General waste
Bubble wrap	Dry mixed recycling
Cans, empty aluminium drinks	Dry mixed recycling
Cans, empty food tins	Dry mixed recycling
Cans, empty steel drinks	Dry mixed recycling
Cans, full or partially full	Rinse and recycle in DMR otherwise general waste
Card	Dry mixed recycling
Card Tubes, (Smarties, Pringles, Jaffa Cakes etc.)	Dry mixed recycling
Cardboard	Cardboard bin
Cardboard Tubes, (Packaging for posters etc)	Cardboard bin
Catalogues and Phone Directories	Dry mixed recycling
CD/DVD's	General waste
Chocolate and Sweet Wrappers	General waste
Cling Film, Clean	Dry mixed recycling
Cling Film Food Contaminated	General waste
Clothing	General waste
Coffee Grounds	General waste

Item of waste	Disposal method
Cotton Wool	General waste
Crisp Packets	General waste
Disposable Cups used for Coffee	General waste
Dustbin liners (black)	General waste
Dustbin liners (Clear or Coloured)	Dry mixed recycling
Electrical items	Contact fmhelp@stmarys.ac.uk
Envelopes	Dry mixed recycling
Flowers	General waste
Food Waste	Food waste bins where provided otherwise general waste
Food packaging tubs and tins	Rinse and recycle in DMR otherwise general waste
Glass Bottles, Empty	Glass recycling bins
Glass Bottles and Jars, Full or Partially Full	Empty and wash then dispose in glass recycling bins
Glass toiletry product containers (eg aftershave, perfume)	Glass recycling bins
Hair and hair extensions	General waste
Laminated paper	General waste
Magazines	Dry mixed recycling
Make up/beauty products	General waste
Milk Cartons, Empty - Mixed Recycling	Mixed recycling
Milk Cartons, full or partially full	Rinse and recycle in DMR otherwise general waste
Nappies	Nappy bins
Newspapers	Dry mixed recycling
Office Paper	Dry mixed recycling
Padded Envelopes	General waste
Paper towels	General waste

Item of waste	Disposal method
Paper/card coffee cups	General waste
Pencils - General Waste	General waste
Pizza Boxes - clean and empty	Dry mixed recycling
Pizza Boxes - food waste contaminated	General waste
Plants and flowers - General Waste	General waste
Plastic blister packs	Dry mixed recycling
Plastic cutlery, clean	Mixed recycling
Plastic cutlery, food contaminated	General waste
Plastic domestic cleaning product containers, empty	Dry mixed recycling
Plastic domestic cleaning product containers, full or partially full without hazardous signs	Rinse and recycle in DMR otherwise general waste
Plastic domestic cleaning product containers, full or partially full with hazardous signs	Contact fmhelp@stmarys.ac.uk
Plastic drink bottles, empty	Dry mixed recycling
Plastic drink bottles, full or partially full	Rinse and recycle in DMR otherwise general waste
Plastic drinking water cups	Dry mixed recycling
Plastic film - flower Wrapping	Dry mixed recycling
Plastic food packaging, clean	Dry mixed recycling
Plastic food packaging, food contaminated	Rinse and recycle in DMR otherwise general waste
Plastic highlighters, markers and felt tip pens	General waste
Plastic lids from cardboard tubes, (eg Pringles, Jaffa Cakes)	Dry mixed recycling
Plastic milk bottles, empty	Dry mixed recycling
Plastic milk bottles, full or partially full	Rinse and recycle in DMR otherwise general waste
Plastic milk sachets, empty	Dry mixed recycling

Item of waste	Disposal method
Plastic plant pots, clean and empty	Dry mixed recycling
Plastic roller ball pens, (biros)	General waste
Plastic sauce and vinegar sachets	General waste
Plastic toiletry product containers (shampoo, shower gel etc), empty	Dry mixed recycling
Plastic toiletry product containers (shampoo, shower gel etc), full or partially full -	Rinse and recycle in DMR otherwise general waste
Plastic toys, (hard Plastics)	General waste
Plastic wrapping for magazines (i.e.sunday newspaper supplements)	Dry mixed recycling
Plates, cups, saucers and other broken crockery and ceramics	General waste
Polystyrene fast food packaging	General waste
Polystyrene packaging	General waste
Pottery/clay plant pots	General waste
Printer toner cartridges	Toner recycling in ??
Pyrex jugs and dishes	General waste
Ring binders/folders, plastic with metal	Dry mixed recycling
Ring binders/folders, plastic/vinyl covered card	General waste
Rubber products	General waste
Safety razors, plastic or metal	General waste
Sandwich pre-pack packaging (plastic or card)	Dry mixed recycling
Scissors	General waste
Shoes	General waste
Tea bags/tea leaves	Food waste bins where provided otherwise general waste
Tetra packs (juice cartons etc.)	Dry mixed recycling
Tin foil - clean - mixed recycling	Dry mixed recycling

Item of waste	Disposal method
Tin foil - food contaminated - general waste	General waste
Tippex bottles - empty, full or partially full	General waste
Toothbrushes	General waste
Used tissues	General waste
Vacuum cleaner bag and contents	General waste
Wet paper hand towel - general waste	General waste
Yoghurt pots (card), empty	Dry mixed recycling
Yoghurt pots (card), full or partially full	Rinse and recycle in DMR otherwise general waste
Yoghurt pots (plastic), empty	Dry mixed recycling
Yoghurt pots (plastic), full or partially full	Rinse and recycle in DMR otherwise general waste