•         At least 2h before the start of the ceremony: arrival at Victoria Station and report to Namecard Collection Desk in St Vincent's Centre, Hinsley Room, Fifth Floor, Carlisle Place London SW1P 1NL

From 8 am:  Namecards Collection Desk and robing area will be open in St Vincent's Centre, Hinsley Room, Fifth Floor, Carlisle Place London SW1P 1NL

•         Show your e-tickets either in your email or a printed copy, if you prefer, to register and collect your Namecard

Your guests should have their own e-tickets to access the cathedral

•         Gowning: Ede and Ravenscroft will be based in St Vincent's Centre, Hinsley Room, Fifth Floor, Carlisle Place London SW1P 1NL, where you will be robed. Ede & Ravenscroft will also take individual photographs before and after the ceremony in the Westminster Cathedral Hall. Ambrosden Avenue London, SW1P 1LT.

•         If you intend to have your photograph taken before the ceremony, please ensure that you allow sufficient time to ensure you are still seated 15 minutes before the start time of the ceremony.

•         Approximately 30 – 40 minutes before your Ceremony: the Cathedral will open. Graduands will enter the Cathedral via the main entrance.

•         At least 15 minutes before the commencement of their Ceremony: Graduands are requested to be robed in their academic gown and seats. Please follow the signs to your row and seat number, e.g. A1, A2, B1, B2. Graduand Seating will be to the Cathedral's rear, facing the Platform.

•         Graduands are seated separately from their guests, and your seat number will be given on your Namecard. Guest seating will be at the front of the Cathedral, facing the Platform.

•         Presentation will be in alphabetical order within each degree.  An Usher will signal to Graduands when to move from their seats and regulate the flow of the procession. Graduands must bring their name card with them, which will be passed to the Presenter. Each graduand will mount the steps and give the Namecard to the Presenter.

•         When their name is announced, Graduands should walk up the steps to the Platform. They should stop for an award photograph with the Presiding Officer, then leave the Platform at the other end and return to their seat by walking up the right-hand side of the Cathedral, facing the main entrance to the Cathedral. Graduands are asked to return to their seats quietly.

•         Please note that you cannot take photographs or videos inside the Cathedral during the ceremony.

•         At the end of the ceremony, Graduands are invited to put on their mortarboards and will be led to filing out behind the procession of academic staff. Ede & Ravenscroft will take individual photographs after the ceremony at Westminster Cathedral Hall. Ambrosden Avenue London, SW1P 1LT.

•         A post-ceremony celebration will not take place.