



- From 8 am: Ticket and Namecard Collection Desk and robing area will be open in the Refectory and Shannon Suites, first floor, respectively
- At least 1h 30' before the start of the ceremony: arrival at St Mary's University Campus - Twickenham and report to Ticket and Namecard Collection Desk in the Refectory
- Show your e-tickets either in your email or a printed copy, if you prefer, to register and collect your Namecard and Guest Tickets
- Robing: Ede and Ravenscroft will be based Shannon Suite, first floor, where you will be robed. Ede & Ravenscroft will also take individual photographs before and after the ceremony.
- If you intend to have your photograph taken before the ceremony, please ensure that you allow sufficient time to ensure you are still seated 15 minutes before the start time of the ceremony.
- Approximately 30 – 40 minutes before your Ceremony: the Chapel will open. Graduands will enter the Chapel via the main entrance.
- At least 15 minutes before the commencement of their Ceremony: Graduands are requested to be robed in their academic gown and seats. Please follow the signs to your row and seat number, e.g. A1, A2, B1, B2. Graduant Seating will be to the Chapel's rear, facing the Platform.
- Graduands are seated separately from their guests, and your seat number will be given on your Namecard. Guest seating will be at the front of the Chapel, facing the Platform.
- Presentation will be in alphabetical order within each degree. An Usher will signal to Graduands when to move from their seats and regulate the flow of the procession. Graduands must bring their name card with them, which will be passed to the Presenter. Each graduand will mount the steps and give the Namecard to the Presenter. PG Research graduands (MPHILs and PHDs) will not need a namecard, as the Presenter will have a list of their names.
- When their name is announced, Graduands should walk up the steps to the Platform. They should stop for an award photograph with the University Vice-Chancellor, then leave the Platform at the other end and return to their seat by walking up the right-hand side of the Chapel, facing the main entrance to the Chapel. Graduands are asked to return to their seats quietly.
- Please note that you cannot take photographs or videos inside the Chapel during the ceremony.
- At the end of the ceremony, Graduands are invited to put on their mortarboards and will be led to filing out behind the procession of academic staff. Ede & Ravenscroft will take individual photographs after the ceremony at rooms F4-F6.
- A post-ceremony celebration will take place in the Dolce Vita Lounge.