Application for Academic Promotion 2022/23

**Checklist**

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| --- | --- |
| **1.0** | **Pre-application** |
| 1.1 | Application has been discussed with Head of Department or equivalent |[ ]
| 1.2 | If a re-submission for promotion, this is supported by my line manager. |[ ]
| **2.0** | **Application** |
| 2.1 | Confirmation that application is* named
* in Single PDF document
* pages are numbered
 |[ ]
| 2.2 | I have included a statement no longer than 6 pages, Helvetica 11  |[ ]
| 2.3 | I have outlined my candidacy against the following Academic Career Pathways (please only select 3):Learning and Teaching [ ] Research [ ] Enterprise & Engagement [ ] Professional Practice [ ] Leadership [ ]  |  |
| 2.4 | Contact details of referees include:* name, address and full title
* a minimum of two Senior Lecturer / three Associate Professor & Professor
 |[ ]
| 2.5 | Written reference from Line Manager or Faculty/Institute Director (250 words max) included |[ ]
| 2.6 | Academic curriculum vitae included |[ ]
| 2.7 | Appraisal score 2021/22 |  |
| 2.8 | If applying for Professor only, my preferred title would be: Professor of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 2.8 | I have not been subject to formal University procedures in academic year 2021/2022  |[ ]

**Signed:** …………………………………………………….. Date ……………………………..

(Applicant)

Once you have prepared your documents and completed the checklist, please send your application to Academicpromotion@stmarys.ac.uk