



Computer Acceptable Use and Code of Conduct Form

In order to use the St Mary's University computing facilities you must complete this form, thereby indicating that you agree to our rules and policies as listed below. Please return this form to the IT Team in Room G6a where your account will be activated.

Please note that computer accounts for permanent staff are created once staff details are entered on the Human Resources database. Computer accounts for other staff and visitors will be created upon receipt of form and confirmation of eligibility from Faculty/service.

Personal Details (please print)

Last Name:

First Name:

Faculty/Service:

Job Title:

Employment End Date:

Contact Telephone Number:

I agree to abide by all Information Services and Information Systems & applications policies.

Copies may be found at <http://staffnet/services-departments/library-IT/Pages/Policies-and-Procedures.aspx>

Signed:

Date:

For IT Office Use

Account Activated by:

Signed:

Date: