



PERSONAL RESEARCH PLAN

Name	
Faculty/Institute	
Department	
Appraiser	
Associate Dean- Research/Research Lead	

Progress and Achievements - summary

Please list the progress you have made over the last year.

Funding applications contributed to/submitted/awarded
Outputs submitted/accepted/published
Impact and partnership activities
Professional esteem/Research environment activities e.g. Keynote invites, conferences, seminars, visiting scholars
Leadership and/or development activities
Update on progress against the research/scholarship priorities agreed at your last Appraisal Did you manage to progress your priorities? If not, what were the obstacles? What support or other assistance would help to overcome these obstacles?

1. YOUR RESEARCH/SCHOLARSHIP AGENDA

Outline your current and short term future (next 3 years) research/scholarship agenda.

Set out your projects and their timeline

Do you plan to apply for a sabbatical?

1.1 Research Agenda - maximum 2 paragraphs	Timeline
1.2 Academic (Sabbatical) Leave Planned purpose and date eligible	Timeline

2. PLANS FOR RESEARCH/KEF INCOME GENERATION

What research grant, contract or consultancy awards do you currently hold to support your research/scholarship?

What external/internal funds do you intend to apply for?

2.1 Current external/internal funding awards – funder, project title, amount of award and expected outcomes (contributed to/submitted/awarded)	Start/finish dates
1.4 Internal and external research grant/support application plans Advice on national, European and other international opportunities is available from the Research Services.	Timeline

3. PLANS FOR WRITING, PUBLISHING AND DISSEMINATING YOUR RESEARCH

Is your published research available on Open Access? Please answer in respect of each publication.

What are your publication plans for the next 3 years, including your target outlets/publishers/timelines? Have any of your proposed outputs been submitted/accepted? Have they been internally/externally reviewed?

When choosing where to publish, what factors do you consider? Is your plan informed by a strategy?

Have you considered what you might need to do to raise the quality of the output(s) you are working on, in terms of aiming for internationally excellent and world-leading quality?

Will your research produce impact? If so, how? How will you evidence that?

What do you do to obtain feedback and formative review?

How will you use conferences and other research events to develop and disseminate your research?

What steps have you taken to disseminate your research using social media?

<p>3.1 Planned publications for the next 3 years with a focus on quality goals (internationally excellent research and above) rather than volume</p> <p><i>4-6 publications including indicative topic, book/article, possible outlets/ publisher impact factor (if relevant), how impact will be produced and measured/ publisher</i></p>	<p>Timeline</p>
<p>3.2 Contributions to conference and other events planned for the next 1-2 years</p> <p><i>National and international – event name, date, place and your contribution -presenter/organiser/invited plenary</i></p>	<p>Timeline</p>
<p>3.3 Outline how these particular events help you to enhance the quality and dissemination of your publications</p>	<p>Timeline</p>
<p>3.4 Social media profile</p> <p>Is your web page up to date (including a research statement and postgraduate supervision opportunities)?</p> <p>Have you set up a ‘Google Scholar’ research profile?</p> <p>Have you deposited your research outputs in the University repository and made your work available through open access avenues?¹</p>	

¹ Please note it is Research England policy that journal articles and conference proceedings published after April 1st 2016 must be available in an open-access form to be eligible for the next REF exercise. For guidance and support from the Library please see the Open Access portal here <https://staffnet.stmarys.ac.uk/services-departments/library-IT/services-for-staff/Pages/Open-Research-Archive.aspx>

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4. IMPACT/PARTNERSHIP ENGAGEMENT OF YOUR RESEARCH/SCHOLARSHIP

Where appropriate and according to the topic and stage of your research:-

How do you plan you communicate your research to non-academic audiences?

What links do you have / can you develop with stakeholders who might use your research?

How do you plan to use Faculty support and funding for impact activities?

4.1 Knowledge exchange/impact project plans <i>e.g. blogs, media, participating in, or organizing, user/practitioner/stakeholder events</i>	Timeline
4.2 Links with stakeholders/partners	Timeline
4.3 Use of Faculty/Institute/University support for impact	Timeline

5. PROFESSIONAL ESTEEM/RESEARCH ENVIRONMENT

5.1 Journal editorships, refereeing, consultancy	Timeline
5.2 Research clusters/centres	Timeline
5.3 Developing external networks	Timeline

6. YOUR PERSONAL RESEARCH DEVELOPMENT AND/OR LEADERSHIP

How many PGR students do you supervise? How do you attract them? What funding opportunities could you make use of for PGR students? How are you contributing to the development of research at St Mary's?

Can you identify other areas of personal research development that you might benefit from?

Do you envisage any obstacles to the realisation of your research plans? How can we help you with your research goals and planning?

6.1 PGR supervision/ Director of Studies <i>List of students, funding source, start dates and expected submission dates, recruitment plans</i>	Timeline
6.2 Potential areas of research development e.g. methods, media, service on professional associations, training	Timeline
6.3 Engagement with mentoring (as mentor or mentee)	Timeline
6.4 Obstacles to your research plans	Timeline

7. ASSESSMENT AGAINST THE KEY RESEARCH OBJECTIVES

Please assess how you currently meet a robust and credible forward-looking plan in the following areas and, for areas that you are not yet developed in, please provide a brief indication of how you might achieve this.

Research area	Fully Developed	Developing	Not Yet Developed	Plans for further development
Income generation from research and knowledge exchange activity				
Research and scholarship outputs				
Impact and partnership engagement				

Professional Esteem/Research environment				
Research Leadership/ Development				

8. AGREE THREE PRIORITIES FOR YOUR RESEARCH DEVELOPMENT AND A DATE FOR YOUR NEXT PRP (usually to be updated at annual appraisals)

Priorities	Timeline
1.	
2.	
3.	
Date for next PRP:	

Signed	Date
(Appraiser)	
(Appraisee)	
(Associate Dean-Research/Institute Research Lead)	

Once signed, please

- Check with your line manager that a copy of this form is sent to the Associate Dean-Research or equivalent and Human Resources.
- Keep a copy for your records. Prior to your next PRP meeting you will be asked to update the form to take account of new developments in your research and scholarship.