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| --- | --- | --- |
| **Assessment** | **Requirements** | **Tick** |
| [**Any qualifications listed on CAS document**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#your-qualifications) | *\* Original copies of all qualifications used to assess offer.* |  |
| [**Financial evidence**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#evidence-you-meet-the-maintenance-requirements)**Bank statement or bank letter***In applicant name**Or*[***Parent/s legal guardian/s name/s***](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#using-your-parents-or-legal-guardians-funds)*\* Original birth certificate and a letter of consent from parent/s account can be used to support full course fees and living expenses.****Joint bank account****(with applicant’s name on)***Educational bank scheme loan***Must be in applicant name**Must be no older than 6 months old***Government Sponsorship Letter***Must be in applicant name* *(And dependants names if applicable).**\*Business accounts and stocks/shares are not permitted* | [**Total amount required**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#maintenance-requirements)**Money for living costs** (maintenance) £12,006.*£1334 x 9 months =* ***£12,006****(inside London, £1023 per month outside of London)***Plus +****Money for course fees (full academic year).***\* The total amount must be held for a full 28 consecutive days before a CAS is issued. E.g. 1st Jan – 29th Jan.**\* Bank statements (closing balance) must be no older than 31 days on the date of the visa application.**\* The amount of money during the full 28 consecutive days must never drop below the amount required.**\* CAS should be updated with any course fees paid before assigning.**\** [*Is the bank an accepted financial institution?*](https://www.gov.uk/guidance/immigration-rules/immigration-rules-appendix-p-lists-of-financial-institutions)*If the bank is not accepted on the list the bank statement cannot be used for a Student Route visa application.* |  |
| [**OANDA Conversion**](https://www.oanda.com/currency/converter/) | *\* Taken from closing balance of bank statement.**\* The amount of money during the full 28 consecutive days must never drop below the amount required. Check the least amount within the 28-day period meets the required funds.*  |  |
| [**Under 18’s**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#layer-5347)*Before the date of the visa application* | *\* A letter from parent/legal guardian confirming relationship permitting study, living arrangements and travel arrangements.* *\* Original Birth certificate required or (certificate of adoption if applicable).* |  |
| [**Translations**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#layer-5347) | \* *For any of the above documents not in English an official English translation must accompany the original documents.* |  |
| [**Passport**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#passport) | \* *Passport* ***must*** *be valid for entry to the UK.* |  |
| **Police** [**registration**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#police-registration-certificate) | \* If required, you must send your police registration certificate with your Student visa application.\* Your certificate must include all updates including: *Current address, visa number and passport number.* |  |
| **Other considerations** [**Time limits**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Tier-4-eligibility-and-requirements#layer-3002)[**Academic progression**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Protecting-your-Tier-4-status?q=academic+progression&ExactMatch=#layer-3269) | \* *Any previous studies in the UK including the total time spent studying below or at degree level will need to be assessed before a CAS is assigned. If time limits will or have been exceeded or there is a problem with academic progression a CAS should not be assigned.* *\* Previous studies must have been successfully completed unless the visa extension is for the same programme.**\* If a second masters is applied for, the new programme should not be too similar or completely different and a course director will need to prepare a statement for audit purposes.* |  |

**Document checklist** [**(Student Route visa application inside the UK)**](https://www.ukcisa.org.uk/Information--Advice/Visas-and-Immigration/Making-a-Tier-4-General-application-in-the-UK)

\* It is important that all Student Route requirements are met before a CAS is assigned and a Student Route visa application submitted.

Please use the links to access information to UKCISA to assist you.