**APPLICATION TO REPEAT YEAR OF STUDY 2022/23**

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| **Section 1:** About yourself |
| **Regnum**: |
| **Surname**: |
| **First name**: |
| **Programme of Study**: |
| **Are you studying on a Student Visa**? Yes/No  If you are studying on a Student Visa, your request to repeat a year will need to be approved by the UKVI Compliance and Immigration Manager. In rare cases, you may need to repeat a year, for example if extenuating circumstances have been accepted leading to a failed year. Any requests will be considered on a case by case basis. |
| Signature: |
| Date: |

**Section 2: Modules you have not passed this academic year**

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| **Module Code** | **Semester 1 or 2** | **Credit Value** | **Module Title** |
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**Section 3: Please list the modules you plan to take next academic year**

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| --- | --- | --- | --- |
| **Module Code** | **Semester 1 or 2** | **Credit Value** | **Module Title** |
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| **Section 4:** So that we can support you in your return to study, please give a brief outline of any issues or extenuating circumstances that you feel affected your studies last academic year. |

**\*\*\*PLEASE NOTE THAT ANY STUDENTS STUDYING FOR LESS THAN 100 CREDITS IN AN ACADEMIC YEAR WILL BE CONSIDERED TO BE PART-TIME AND WILL NOT BE ELIGIBLE FOR ANY COUNCIL TAX REDUCTIONS\*\*\***

Once completed, please email this form to [registryservices@stmarys.ac.uk](mailto:registryservices@stmarys.ac.uk) . We will aim to notify you of our decision within 5 working days of receipt.

**TUITION FEE (for Undergraduate Students)**

**YOU WILL ONLY BE CHARGED FOR THE MODULES THAT YOU RETAKE.**

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| **Credits taking** | **Cost of the repeat year** |
| **120** | **9,250.00** |
| **20** | 1,541.67 |
| **40** | 3,083.33 |
| **60** | 4,625.00 |
| **80** | 6,166.67 |
| **100** | 7,708.33 |
| **120** | 9,250.00 |

Foundation courses will be charged at a different rate to the one listed above and module costs will reflect this. Please see your programme webpage for information about fees: <https://www.stmarys.ac.uk/courses/foundation.aspx>.

For all Foundation/ Undergraduates, please be aware that you will only be entitled to funding/ maintenance for the part of the year that you are repeating.

If you have 60 credits or less to repeat you may have the option to take Interrupted Study, subject to programme approval. This means you are allowed to hand in assignments and use the library, however you are not allowed to attend any lectures or receive tutorial support at this time.

If you have no modules to take in either Semester 1 or Semester 2 you will be placed on Interrupted Study for that Semester.

When on a period of Interrupted Study you will not be able to claim student finance maintenance loans.