***PGR Annual Monitoring Reviews Summer 2022:***

***Summary of Procedures and Timescales***

**Deadline – Monday 25 April**

* AMR report templates to be sent from Research Services to Faculty/IoT PGR Programme Leads.
* PGR Leads to forward AMR report templates to supervisors with a deadline for completion

**Deadline - Friday 27 May**

* All students to email their DoS a Research Skills Record, a Supervisory Log and a short review paper [up to 2000 words], briefly summarising key conclusions, progress, achievements and challenges in 2021/22, and outlining a proposed programme of research, and issues to address, for 2022/23. (Details can vary, as determined by the DoS.)

**Wednesday 1 June - Thursday 30 June**

* All students to have had an interview [during a standard supervision session], in which the students defend their review paper to their full supervisory team. This could be held by Skype, Zoom, Microsoft Teams, as appropriate.

**Deadline - mid July**

* Faculty/Institute meetings to have taken place to confirm AMR recommendations (Head of Research Services/Deputy Chair of Research Degrees Committee to be in attendance)
* Completed and signed AMR forms to be uploaded onto Research Degrees Committee Teams site by Faculty/Institute PGR Programme Leads.

**Tuesday 19 July**

* Research Degrees Committee scheduled to meet on Tuesday 19 July 2-4pm to confirm recommendations.

**Deadline Friday 29 July**

* Outcomes formally published by Research Services to students, via email.