

Research Development Fund 2026/27

Current period: 1st of August –July.

Students can use their Research Development Fund to seek reimbursement for eligible expenses related to their research development. This is an annual fund which is available to drawdown and runs from August to July each year so please ensure if you wish to reclaim expenses to do this as you go. **Funds do no rollover and cannot be 'saved up' from year to year so please do act before the date to claim funds for the year.**

Please do ensure you have prior approval from your Director of Studies (Dos) before reclaiming. If you have any questions on expenses, and what is eligible for the fund, please do contact nelly.canji@stmarys.ac.uk.

If you are a **home student (or an international student with a British Bank Account):**

- Please fill out the St Mary's PGR Research Students Expense Reclaim form - <https://forms.office.com/e/jmpX6QjRfQ>
 - It is important to note that we ask you to fill in a form **PER** expense you are reclaiming so to avoid filling out too many forms it is suggested you reclaim as you go instead of leaving it to compile.
 - You should receive a confirmation email to say your form is awaiting approval. **If you have not received this email**, please fill in the form again as it has not been submitted properly.
- Forms are given final approval on the **8th of every month** for and sent for processing for payment.
- Students will receive payment by the end of the month.

If you are an **international student with an international bank account:**

- Please email research@stmarys.ac.uk (or me directly at nelly.canji@stmarys.ac.uk) for the international specific reclaim form.
- Research Office will complete the payment form on behalf of the student and will be sent for processing.
- Students will receive payment by the end of the month.